# **Requirements for Substitute Forms**

Guidelines for 2005 Tax Year Scannable Forms

IT-540 and IT-540B

#### **General Information**

The 2005 Louisiana Individual Income Tax IT-540 Resident and the IT-540B Nonresident returns are scannable forms processed on high speed scanners. Substitute computer generated returns of these two forms must incorporate a scannable band in a fixed format. Each return, including the scannable band, is to be formatted to fit onto a single-side of one page. Accompanying schedules are to be formatted to fit onto a single-side of a separate page. Exact positioning for each line item to be placed in the scannable band is listed in these specifications. Line numbers and punctuation are NOT to be printed in the scannable band. Signature of the taxpayer(s) on substitute or computer generated forms must be original.

# **Testing and Approval Requirements**

One original laser copy of each test return, **complete using sample variable data**, should be printed and submitted to the Department for approval prior to usage. Original laser samples should be submitted for any form containing a scan-line (R-540V-SD, Electronic Filing Payment Voucher, IT-540ES, Estimated Tax Declaration Voucher for Individuals, and CIFT-620ES, Estimated Tax Declaration Voucher for Corporations). If the software does not support nonresident returns, fiscal year filers, electronic filing, or individual and corporation estimated tax vouchers, it is not necessary to submit those test samples. The Department will start accepting forms for testing and approval on December 12. All test documents must be submitted to the Department by Febuary 28. Forms submitted for testing and approval outside of this time period must be approved with the Department prior to submission. Forms approval should be mailed to:

#### **OVERNIGHT DELIVERY:**

Louisiana Department of Revenue Communications Section Attention: Jeannie Rasmussen 617 North Third St. Baton Rouge, LA 70802-5428

#### **STANDARD MAIL:**

Louisiana Department of Revenue Communications Section Attention: Jeannie Rasmussen PO Box 3863 Baton Rouge, LA 70821-3863

Telephone: (225) 219-2760 FAX: (225) 219-2771 E-mail:jeannie.rasmussen@la.gov

Two weeks should be allowed for review and approval of proposed forms. An approval or disapproval will be issued on all proposed forms via e-mail or fax. Approvals for all scannable and required scan-line forms are valid for the calendar year only.

# **Paper Requirement**

The paper used must be white OCR bond and have a minimum weight of 20 pounds. Recycled paper should be avoided. Customers should be instructed on the minimum requirements.

#### Inks

Black, non-MICR ink must be used to print the return.

# **Deriving Line and Position Numbers**

Line numbers are based on 66 lines (6 lines per vertical inch) per 11-inch page. Position numbers are based on 85 positions (10 characters per inch) per 8-1/2-inch wide page.

#### **Fonts**

The only acceptable font for the scannable band area is 12 pt. Courier, (10 cpi). It is requested that programming use this font as the default.

### \* Document Identification Numbers - Resident, Nonresident and Schedules

The document identification number must appear on Line 62, positions 74-77. The number must be in Courier 12 pt. font. The document identification numbers for the Resident, Schedules, and Nonresident forms must be produced by the software company that programs the variable information.

#### **Bar Code - Resident and Nonresident**

A "three of nine" type bar code shall be used on the Resident, Schedules, and Nonresident. The series of lines composing the bar code must be at least 1/4 inch in height. The bar code must be placed 1/2 inch from the bottom on Line 63 and 1/2 inch from the left edge of the page. The bar code on each form shall represent the document identification numbers plus a designated alpha character. The characters that the bar code represents should not be printed with the bar code.

<u>Form</u>	Document Identification Number	Bar Code	<u>2D DOC I</u>	D 2D Barcode
Resident	6647	6647N	6651 .	66511
Schedules (Resident)	6648	66480	6648	66480
Nonresident	6655	6655M	6659	6659Q
Schedules (Nonresident)	6656	6656N	6656	6656N

#### \* Reference Mark around Document Identification Number

IT-540 Resident Form, Schedules, and IT-540B Nonresident Form

- Print a 2 point one-half inch long vertical line in position 80 (1/2" from right edge of page), between Lines 61 and 63.
- Print a 2 point one-half inch long horizontal line on Line 61 (1" from bottom edge of page), between positions 76 and 80.

#### Reference Marks around Scanband Area

IT-540 Resident Return & IT-540B Nonresident Return

- Print a 2 point one-half inch long vertical line in position 6 (1/2 from right edge of page), between Lines 24 and 26.
- Print a 2 point one-half inch long horizontal line on Line 24, between positions 6 and 10.
- Print a 2 point one-half inch long vertical line in position 80, between Lines 24 and 26.
  - Print a 2 point one-half inch long horizontal line on Line 24, between positions 76 and 80.

# **Mailing Address of Return and Payment**

Returns being submitted with a payment or indicating a balance due should be mailed to PO Box 3550, Baton Rouge, LA 70821-3550. The refund and no tax due returns will use address; PO Box 3440, Baton Rouge, LA. 70821-3440. The address will be a variable field located on Line 7 through Line 9 and positions 17 through 33. (See the IT-540 and IT-540B sample with grid).

#### \* Name and Address Area - Resident and Nonresident Forms

The taxpayer's Social Security Number, spouse's Social Security Number, and telephone number must be printed on Line 15, positions 6-37. The taxpayer name(s) and address must be printed on Lines 16-20, positions 6-40. The taxpayer's name should print on Line 16. The spouse's name should print on Line 17. The data should be left justified. An address is required, with "General Delivery" as the default. Print the middle initial and suffix if applicable. Example: Line 16 - Tom M Smith Jr Line 17 - Mary B Smith

# **Dependent Name Areas - Resident and Nonresident Forms**

The names of the qualifying dependents for Head of Household must be printed on the line provided for qualifying dependents on the tax return. The names of the first four dependents must be printed on the lines provided for Line 6C on the tax return form and additional dependent names should be printed on the supplemental area at the bottom of the schedule page.

# Resident and Nonresident Forms - Specific Positions Outside the Scannable Band

For the resident and nonresident returns, the mark-sense boxes for "Change of Name", "Change of Address", "Amended Return", and "Decedent" are areas outside of the scannable band that will be read by the scanner. These areas outside of the scannable band must be programmed in the specific manner and at the positions given below.

Rectangular drawn mark-sense boxes are **NOT** to be used to mark these positions. The "Change of Name", "Change of Address", "Amended Return" and "Decedent" positions **must be marked by use of an upper case letter** "**O**" (**not the numeral zero**) in 12 pt. Courier. The "O" must be hard-coded into the form template and must be programmed so that it can be overwritten with a soft-coded "X" (uppercase) in order to denote changes. For the "Change of Name", "Change of Address", "Amended Return" and "Decedent" positions the program should print a "zero" in the scannable band for a negative response and a numeral "one" for a positive response.

The specific position for the change of name "O" is Line 11, position 7.

The specific position for the change of address "O" is Line 12, position 7.

The specific position for the amended return "O" is Line 13, position 7.

The specific position for the decedent return "O" is Line 14, position 7.

# The Schedule Page

IF THE TAXPAYER DOES NOT UTILIZE ANY OF THE SCHEDULES, THE SCHEDULE PAGE SHOULD NOT BE SUBMITTED TO THE DEPARTMENT FOR PROCESSING UNLESS THE SCHEDULE PAGE IS USED FOR PROVIDING SUPPLEMENTAL INFORMATION.

# Software Developer Identification Number

Each software developer who hard-codes the basic form template and/or soft-codes the program of the scannable band area of the resident and/or nonresident form, must have a four-digit software developer's identification number, approved by the Louisiana Department of Revenue. This number remains the same each year. As determined below, this number MUST appear at the top left of the form and/or in the scannable band of the form.

- 1. For those who hard-code the resident or non-resident basic form template, the software developer identification number should be on Line 9, positions 6 9. On the schedule form the software identification number should be hard-coded on Line 6.
- 2. For those who soft-code the program of the scannable band of the resident and nonresident form, the number should be soft-coded, right-justified, zero-fill, within Column Two, Line 31, positions 15-24.

#### IT-540 - Resident Form

# How must the scannable band appear on the Resident Form?

The read area within the scannable band will be composed of one horizontal line and eight vertical columns of varying widths. Four columns will contain printed text (columns 1, 3, 5, and 7), and four columns will contain variable information (columns 2, 4, 6, and 8).

- Both alpha and numeric entries will be made in the scannable band;
- Courier font 12 pt., 10 characters per inch;
- ★ The horizontal line area will occupy Line 26, positions 7-26, 30-38, 42-51, 55, 57, 59-63, 65, 68, 70, 72, 75 and 78.
- ★ First vertical column will occupy Lines 29-52, positions 7-11;
- ★ Second vertical column will occupy Lines 29-52, positions 15-24;
- ★ Third vertical column will occupy Lines 29-51, positions 28-32;
- ★ Fourth vertical column will occupy Lines 29-51, positions 36-43;
- ★ Fifth vertical column will occupy Lines 29-51, positions 47-51;
- \* Sixth vertical column will occupy Lines 29-51, positions 55-62;
- \* Seventh vertical column will occupy Lines 29-52, positions 66-70;
- ★ Eight vertical column will occupy Lines 29-52, positions 74-80.
  - · Right justify all data in each column, including dollar amounts, numeric entries, etc.;
  - "0" fill all blank data areas, except areas used for the name and address codes (four positions each) in horizontal line area. The name and address codes should begin at the left most position allotted for these items and any position not used should be left BLANK. Punctuation and hyphens should be omitted and no position allotted for them. EXAMPLES: John Doe, 1234 Main Street = DOE\_1234; John Deer, 123 Main Street = DEER123\_.
  - Print "0" to designate a negative response;
  - Print "1" to designate a positive response;
  - When designating a response for the Filing Status field, the LINE NUMBER of the appropriate filing status should appear in the field. Example: For Single, use "1"; for Married filing jointly, use "2", etc.;
  - All monetary entries must be positive, in dollars only, and with NO decimal points, commas, punctuation, or other symbols.

# Specific Placement of Data in the Scannable Band - Resident Form

The following data must appear in the exact positions listed in the scannable band on the resident form:

### **Horizontal Line Area - Resident Form**

Note: There are two areas used for the name and address codes (four positions each) in the horizontal line area. The name and address codes should begin at the left most position allotted for these items and any position not use should be left BLANK. **Punctuation and hyphens should be squeezed out and omitted.** 

EXAMPLES: John Doe, 1234 Main Street = DOE\_1234; John Deer, 123 Main Street = DEER123\_. Fields (For 2D only)

7	Beginning month of fiscal year filer (Mark "0"s if not applicable.)	Line 26, positions 7-8.
8	Ending month of fiscal year filer (Mark "0"s if not applicable.)	Line 26, positions 9-10.
9	<ul> <li>Mark "1" if name has changed, mark "2" if address has changed, mark "3"</li> </ul>	
	if both have changed, (Mark "0" if not applicable.)	Line 26, position 11.
10	Mark "1" for an amended return (Mark "0" if not applicable.)	Line 26, position 12.
11	Mark Line Number of appropriate filing status	Line 26, position 13.
12	Mark "1" for "Yourself - 65 or over" (Mark "0" if not applicable.)	Line 26, position 14.
13	Mark "1" for "Spouse - 65 or over" (Mark "0" if not applicable.)	Line 26, position 15.
14	Mark "1" for "Yourself - Blind" (Mark "0" if not applicable.)	Line 26, position 16.
15	Mark "1" for "Spouse - Blind" (Mark "0" if not applicable.)	Line 26, position 17.
16	Line 6C, Total Dependents	Line 26, positions 18-19.
17	Line 6D, Total Exemptions Claimed	Line 26, positions 20-21.
18	Check digit for first Social Security Number  (Derived by Modulus 10 routine attached.)	Line 26, position 22.
19	Check digit for second Social Security Number  (Derived by Modulus 10 routine attached.)	Line 26, position 23.
20	<ul> <li>Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second Social</li> </ul>	
	Security Number, check digit, taxpayer name code, taxpayer	
	address code (28 byte field)	· •
21	Check digit for Tax Balance Due Louisiana  (From Line 26 of return, derived by Modulus 10 Routine attached.)	
22	Check digit for Refund  (From Line 19 of return, derived by Modulus 10 routine attached.)	Line 26, position 26.
23		Line 26, positions 30-33.
	(Must be alpha, uppercase only, and derived from first four letters of last	
	name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted.	
	Name code examples: John Brown = BROW; John Bow = BOW)	
	To convert the name code from alpha to numeric for check digit	
	calculation, use the following conversion:	
	Letters A-I	= 1-9
	Letters J-R	
	Letters S-Z	
- 1	Blank Spaces	
24	Address code	Line 26, positions 34-37.
	(If alpha included, must be upper case and derived from first four positions, including blank spaces, of address. If address code is less	
	than four letters, leave the last position(s) blank. Punctuation and	
	hyphens should be squeezed out and omitted. Address code examples:	
	1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B. Refer to	
	conversion table above to convert address code from alpha to numeric.)	

	25	<ul> <li>Mark "1" if Schedule E is utilized. (Mark "0" if not applicable.)</li></ul>	Line 26, position 38.
	26	For daytime area code and telephone number of taxpayer	Line 26, positions 42-51.
*	27	<ul> <li>Mark "1" for decedent taxpayer "2" for decedent spouse, and "3" if both</li> </ul>	
		are deceased. (Mark "0" if not applicable.)	Line 26, positions 55.
	28	<ul> <li>Mark "1" if federal return not required. (Mark "0" if not applicable.)</li> </ul>	
		If "1" is marked, Line 7 must be "0."	Line 26, position 57.
	29	<ul> <li>If "1" is marked in position 57, enter the wages from the W2.</li> </ul>	
		(Mark "0" if not applicable.)	Line 26, positions 59-63.
	30	<ul> <li>Consumer Use Tax – Mark "1" if no use tax. Mark "2" if amount from</li> </ul>	
		worksheet. (Must be "1" or "2")	
	31	Mark "1" if extension is attached. (Mark "0" if not applicable.)	Line 26, position 68.
*	32	<ul> <li>Status of Return Mark "1" for Credit to 2006 only (Line 17D),</li> </ul>	
		mark "2" for Refund Only (Line (19), mark "3" for a Credit to 2006 and	
		a Refund, mark "4" for Balance Due (Line 20) and mark "5" if all lines are	
		zero (Lines 17D, 19, and 20). Example: If Line 19 is \$200 mark "2", if line	
		17D is \$100 and line 19 is \$200 mark "3".	Line 26, position 70.
*	33	Contribution & Donation Status	
		mark "2" if Line 17B is greater than zero, mark "3" if Line 17C is greater	
		than zero, mark "4" if Line 21 is greater than zero and mark "5" if more than 1	
		contribution or donation field is marked. (Mark "0" if not applicable.)	
		Example: If Line 17C is \$500 mark "3" and If Line 17A is \$100 and Line 17C	11
	0.4	is \$300 mark "5".	Line 26, position 72.
*	34	Mark "1" for underpayment penalty. Mark "2" if you are a farmer and have    Apple   Section   Company   Company	Line OC monition 75
*	35	underpayment penalty. Mark "0" if not applicable	Line 26, position 75.
**	00	relief credits and/or if the federal income tax deduction is increased by	
		hurricane-related federal casualty loss deduction. (Mark "0" if not applicable.)	
		Line 8 on return.	Line 26, position 78.
	NO	TE: Positions for "Yourself" exemption and for "Spouse" exemption have been purpose	sely omitted from the scanband
		layout.	,

# \* Column One - Resident Form

• E	nter TPSSN	Line 29, positions 7-11
• E	nter SPSSN	Line 30, positions 7-11
• E	nter DEVID	Line 31, positions 7-11
• E	nter TAXPD	Line 32, positions 7-11
• E	nter FORMN	Line 33, positions 7-11
• E	nter PTIN	Line 34, positions 7-11
• E	nter Line7	Line 35, positions 7-11
	nter Line8	
• E	nter Line9	Line 37, positions 7-11
	nter LATAX	
	nter LN11	
• E	nter LN11A	Line 40, positions 7-11
	nter LN11B	
	nter LN11C	· •
• E	nter LN11D	Line 43, positions 7-11
• E	nter LN12	Line 44, positions 7-11
• E	nter LN13	Line 45, positions 7-11
• E	nter LN14	Line 46, positions 7-11

#### Column One - Cont... Enter LN15A .....Line 47, positions 7-11 Enter LN15B .....Line 48, positions 7-11 Enter LN15C .....Line 49, positions 7-11 Enter LN15D .....Line 50, positions 7-11 Enter LN15E .....Line 51, positions 7-11 Enter LN15F.....Line 52, positions 7-11 \* Column Two - Resident Form Fields (For 2D only) • Taxpayer's SSN ......Line 29, positions 15-24 36 37 38 Software Dev ID ........(Ex: 0000001111) ......Line 31, positions 15-24 • Taxable Period . . . . . . . . . . (Ex: 0012312005) . . . . . . . . Line 32, positions 15-24 39 • Form ID Number .......(Ex: 0000006647) 2-D 6651 ......Line 33, positions 15-24 40 41 • Return Line 7 . . . . . . Federal AGI . . . . . . Line 35, positions 15-24 42 43 • Return Line 9 . . . . . . . . . . . . . . . Line 37, positions 15-24 44 • Return Line 10 (LATAX) . . . . . LA. Income Tax . . . . . . . . . . Line 38, positions 15-24 45 • Return Line 11 ...........Federal Child Care Credit.......Line 39, positions 15-24 46 47 Return Line 11A . . . . . . . . Other nonrefundable tax credits . . . . . . . . Line 40, positions 15-24 48 • Return Line 11B ..............Nonrefundable child care carried forward ..........Line 41, positions 15-24 • Return Line 11C . . . . . . . . Nonrefundable child care credit . . . . . . . Line 42, positions 15-24 49 50 51 • Return Line 13 ......Line 45, positions 15-24 52 53 Return Line 14 ......Line 46, positions 15-24 54 • Return Line 15B . . . . . . Other refundable credits . . . . . Line 48, positions 15-24 55 56 • Return Line 15D . . . . . . . . Credit carried forward from 2004 . . . . . . . . . Line 50, positions 15-24 57 58 59 Return Line 15F ...... Estimated payments for 2005 ......Line 52, positions 15-24 Column Three - Resident Form Enter LN15G .....Line 29, positions 28-32 Enter LN15H .....Line 30, positions 28-32 Enter OVERP.....Line 31, positions 28-32 Enter LN17A .....Line 32, positions 28-32 Enter LN17B .....Line 33, positions 28-32 Enter LN17C .....Line 34, positions 28-32 Enter CREDT.....Line 35, positions 28-32 Enter LN18 Line 36, positions 28-32 Enter REFUD .....Line 37, positions 28-32 Enter OWED .....Line 38, positions 28-32 Enter LN21 .....Line 39, positions 28-32 Enter LN22 Line 40, positions 28-32 Enter LN23 .....Line 41, positions 28-32 Enter LN24 .....Line 42, positions 28-32 Enter LN25 Line 43, positions 28-32 Enter PAY .....Line 44, positions 28-32

Enter SCHE1 .....Line 45, positions 28-32

#### Column Three - Cont... Enter E2 Line 46, positions 28-32 Enter E2A.....Line 47, positions 28-32 Enter E3 .....Line 48, positions 28-32 Enter E4A.....Line 49, positions 28-32 Enter E4B.....Line 50, positions 28-32 Enter E4C Line 51, positions 28-32 \* Column Four - Resident Form Fields (For 2D only) Return Line 15G.......Paid with extension request ......Line 29, positions 36-43 60 Return Line 15H .................Line 30, positions 36-43 61 62 Return Line 16 (OVERP) .......Overpayment......Line 31, positions 36-43 63 64 Return Line 17C ......Line 34, positions 36-43 65 Return Line 17D (CREDT) ......Credit to 2006 ......Line 35, positions 36-43 66 Return Line 18 ......Line 36, positions 36-43 67 68 Return Line 19 (REFUD).......Refund......Line 37, positions 36-43 Return Line 20 (OWED) ......Amount you owe ......Line 38, positions 36-43 69 Return Line 21......Additional donation to Military Family Fund ......Line 39, positions 36-43 70 71 Return Line 22......Line 40, positions 36-43 72 Return Line 23...... Delinquent Filing Penalty ...... Line 41, positions 36-43 73 Return Line 24......Line 42, positions 36-43 74 75 Return Line 26 (PAY) .....Balance Due LA .....Line 44, positions 36-43 76 Return SCH.E Line 1 .....Federal AGI.....Line 45, positions 36-43 77 78 Return SCH.E Line 2A ......Recapture of START ......Line 47, positions 36-43 79 Return SCH.E Line 3 .......Total – Add Lines 1, 2, & 2A ......Line 48, positions 36-43 80 Return SCH.E Line 4A .............Interest/Dividends US Gov ...............Line 49, positions 36-43 Return SCH.E Line 4B .....LA Employees' Retirement .....Line 50, positions 36-43 81 Return SCH.E Line 4C .....LA Teacher's Retirement .....Line 51, positions 36-43 Column Five - Resident Form Enter E4D1 .....Line 29, positions 47-51 Enter E4D2 .....Line 30, positions 47-51 Enter E4E.....Line 31, positions 47-51 Enter E4F.....Line 32, positions 47-51 Enter E4G ......Line 33, positions 47-51 Enter E4H .....Line 34, positions 47-51 Enter E4I .....Line 35, positions 47-51 Enter E4J .....Line 36, positions 47-51 Enter E4K.....Line 37, positions 47-51 Enter E4L .....Line 38, positions 47-51 Enter E5TOT .....Line 39, positions 47-51 Enter SCHD1 .....Line 40, positions 47-51 Enter D2.....Line 41, positions 47-51 Enter D3.....Line 42, positions 47-51 Enter D4.....Line 43, positions 47-51 Enter D5.....Line 44, positions 47-51 Enter D6TOT .....Line 45, positions 47-51 Enter SCHF1 .....Line 46, positions 47-51 Enter F2 .....Line 47, positions 47-51 Enter F3 ......Line 48, positions 47-51 Enter F4 ......Line 49, positions 47-51 Enter F5 Line 50, positions 47-51

Enter F6 ......Line 51, positions 47-51

# \* Column Six - Resident Form

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Fields	s (For 2D only)			
83	Return SCH.E Line 4D1	Federal Retirement	Line 29, positions 55-62	
84	Return SCH.E Line 4D2	Other Retirement	Line 30, positions 55-62	
85		Taxpayers 65 or over exemption		
86		Taxable Social Security Benefits		
87		Native American Income	• •	
88		Other Nontaxable Income		
89		START Savings Program		
90		Total – Add Lines 4A – 4I		
91		Fed. Tax/Exempt Income		
92		Nontaxable Income (subtract 4K from 4J)		
93		LA AGI (subtract 4L from Line 3)		
94		Wildlife & Natural Heritage Fund	•	
95		LA Cancer Trust Fund	· •	
96		LA Animal Welfare Comm	· •	
97		LA Housing Trust Fund	·	
98		Community Based Primary Health	·	
99		Total Donations (Add Lines 1-5)		
100		Inventory Tax Credit		
101		Ad Valorem Tax Credit Natural Gas		
102		Ad Valorem Offshore Vessels	7 1	
		Sound Recording Investments		
		Property taxes paid by phone coPrison Industry Program		
105	· Neturn SCH.F Line 6	Filsoff industry Frogram	Line 51, Positions 55-62	
Co	lumn Seven - Resident	Form		
			Line 20 positions 66 70	
			· •	
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			7 I	
Ente	r SCHG1		Line 39, positions 66-70	
			•	
Ente	r G2E		Line 41, positions 66-70	
Ente	r G3A		Line 42, positions 66-70	
Ente	r G3B		Line 43, positions 66-70	
Ente	r G4A		Line 44, positions 66-70	
Ente	r G4B		Line 45, positions 66-70	
Ente	r G5251		Line 46, positions 66-70	
Ente	r G6 Enter 3 digit nonrefundable	credit code in positions 68-70.		
If no	t applicable leave 68-70 blank		Line 47, positions 66-70	
	r G7 Enter 3 digit nonrefundable			
			Line 48, positions 66-70	
Ente	r G8 Enter 3 digit nonrefundable	credit code in positions 68-70.		
If no	If not applicable leave 68-70 blankLine 49, positions 66-70			
Ente	Enter G9 Enter 3 digit nonrefundable credit code in positions 68-70.			
If no	If not applicable leave 68-70 blankLine 50, positions 66-70			
Ente	r 10 Enter 3 digit nonrefundable	credit code in positions 68-70.		
			Line 51, positions 66-70	
Ente	r 11TOT		Line 52, positions 66-70	

# \* Column Eight - Resident Form

Field	s (F	or 2D only)
		Return SCH.F Line 7Urban RevitalizationLine 29, positions 74-80
		Return SCH.F Line 8Other Refundable CreditsLine 30, positions 74-80
108	•	Return SCH.F Line 9Total (Add lines 1 – 8)Line 31, positions 74-80
109	•	Return Sch.H Line 1Amount from Line 2A of the
		Federal Deduction WorksheetLine 32, positions 74-80
110	•	Return Sch.H Line 2Amount from Line 2B of the
		Federal Deduction WorksheetLine 33, positions 74-80
111	•	Return Sch.H Line 3Amount from Line 5A of the
		Federal Deduction WorksheetLine 34, positions 74-80
112	•	Return Sch.H Line 4Amount from Line 7A of the
		Federal Deduction WorksheetLine 35, positions 74-80
113	•	Return Sch.H Line 5Amount from Line 8A of the
		Federal Deduction WorksheetLine 36, positions 74-80
114	•	Return Sch.H Line 6Amount from Line 9A of the
		Federal Deduction WorksheetLine 37, positions 74-80
115	•	Return Sch.H Line 7Amount from Line 11 of the
		Federal Deduction WorksheetLine 38, positions 74-80
116	•	Return SCH.G Line 1Tax Paid to other StatesLine 39, positions 74-80
117	•	Return SCH.G Line 2DNumber of qualifying individualsLine 40, positions 74-80
118	•	Return SCH.G Line 2EMultiply Line 2D by \$100Line 41, positions 74-80
119	•	Return SCH.G Line 3AComputer Equipment DonatedLine 42, positions 74-80
120	•	Return SCH.G Line 3BMultiply Line 3A by 40%Line 43, positions 74-80
121	•	Return SCH.G Line 4ACertain Federal CreditsLine 44, positions 74-80
122	•	Return SCH.G Line 4BMultiply Line 4A by 10%Line 45, positions 74-80
123	•	Return SCH.G Line 5Motion Picture code 251Line 46, positions 74-80
124	•	Return SCH.G Line 6Other nonrefundable credit enter amountLine 47, positions 74-80
125	•	Return SCH.G Line 7Other nonrefundable credit enter amountLine 48, positions 74-80
126	•	Return SCH.G Line 8Other nonrefundable credit enter amountLine 49, positions 74-80
127		Return SCH.G Line 9Other nonrefundable credit enter amountLine 50, positions 74-80
128		Return SCH.G Line 10Other nonrefundable credit enter amountLine 51 positions 74-80
129	•	Return SCH.G Line 11Total nonrefundable credits
		(Add Lines 1, 2E, 3B, 4B, and 5-10.)Line 52, positions 74-80

#### IT-540B - Nonresident Form

# How must the scannable band appear on the Nonresident Form?

- The read area within the scannable band will be composed of one horizontal line and eight vertical columns of varying widths;
- Both alpha and numeric entries will be made in the scannable band;
- Courier font, 12 pt., (10 cpi);
- ★ The horizontal line area will occupy Line 26, positions 7-26, 30-37, 41-50, 53, 55, 57-61, 64, 68, 70, 72, 75, and 78.
- ★ First vertical column will occupy Lines 29-48, positions 7-11;
- ★ Second vertical column will occupy Lines 29-48, positions 15-24;
- ★ Third vertical column will occupy Lines 29-47, positions 28-32;
- ★ Fourth vertical column will occupy Lines 29-47, positions 36-43;
- ★ Fifth vertical column will occupy Lines 29-47, positions 47-51;
- ★ Sixth vertical column will occupy Lines 29-47, positions 55-62;
- ★ Seventh vertical column will occupy Lines 29-48, positions 66-70;
- ★ Eighth vertical column will occupy Lines 29-48, positions 74-80;
  - · Right justify all data in each column, including dollar amounts, numeric entries, etc.;
  - "0" fill all blank data areas, except areas used for the name and address codes (four positions each) in horizontal line area. The name and address codes should begin at the left most position allotted for these items and any position not used should be left BLANK. Punctuation and hyphens should be omitted and no position allotted for them. EXAMPLES: John Doe, 1234 Main Street = DOE\_1234; John Deer, 123 Main Street = DEER123.
  - Print "0" to designate a negative response;
  - · Print "1" to designate a positive response;
  - When designating a response for the Filing Status field, the LINE NUMBER of the appropriate filing status should appear in the field. Example: For Single use "1"; for Married filing jointly, use "2", etc.;
  - All monetary entries must be positive, in dollars only, and with NO decimal points, commas, other symbols or punctuation.

# Specific Placement of Line Items in the Scannable Band on Nonresident Form

The following data must appear in the exact positions listed in the scannable band on the nonresident form:

# **Horizontal Line Area - Nonresident Form**

Note: There are two areas used for the name and address codes (four positions each) in the horizontal line area. The name and address codes should begin at the left most position allotted for these items and any position not used should be left BLANK. Punctuation and hyphens should be squeezed out and omitted.

EXAMPLES: John Doe, 1234 Main Street = DOE\_1234; John Deer, 123 Main Street = DEER123\_.

7 - Beginning month of fiscal year filer (Mark "O's if not applicable)		Field	ls (F	For 2D only)		
8 - Ending month of fiscal year filer (Mark "0"s if not applicable). 9 - Mark ""1" frame has changed, mark "2" if adress has changed, mark "3" if both have changed, (Mark "0" if not applicable.)	ì				Line 26.	positions 7-8.
9 Mark "1" if name has changed, mark "2" if address has changed, mark "3" if both have changed, (Mark "0" if not applicable.)						
mark "3" if both have changed, (Mark "0" if not applicable.) Line 26, position 11.  10 - Mark Line Number of appropriate filing status Line 26, position 12.  11 - Mark "1" for "Yourself - 65 or over" (Mark "0" if not applicable.) Line 26, position 13.  12 - Mark "1" for "Spuse - 65 or over" (Mark "0" if not applicable.) Line 26, position 14.  13 - Mark "1" for "Spuse - 65 or over" (Mark "0" if not applicable.) Line 26, position 15.  14 - Mark "1" for "Spuse - Blind" (Mark "0" if not applicable.) Line 26, position 16.  15 - Mark "1" for "Spuse - Blind" (Mark "0" if not applicable.) Line 26, position 16.  16 - Line 60, Total Dependents						p
10 • Mark "1" for an amended return (Mark "0" if not applicable.) Line 26, position 13. 11 • Mark "1" for "Yourself - 65 or over" (Mark "0" if not applicable.) Line 26, position 13. 12 • Mark "1" for "Yourself - 65 or over" (Mark "0" if not applicable.) Line 26, position 14. 13 • Mark "1" for "Spouse - 85 or over" (Mark "0" if not applicable.) Line 26, position 15. 14 • Mark "1" for "Spouse - Blind" (Mark "0" if not applicable.) Line 26, position 16. 15 • Mark "1" for "Spouse - Blind" (Mark "0" if not applicable.) Line 26, position 17. 16 • Line 6C, Total Dependents Line 26, position 17. 17 • Line 6D, Total Exemptions Claimed Line 26, positions 20-21. 18 • Check digit for first Social Security Number Line 26, positions 20-21. 19 • Check digit for second Social Security Number Line 26, position 22. (Derived by Modulus 10 routine attached.) 19 • Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second Social Security Number, check digit or 18 Balance Due Louisiana Line 26, position 24. 21 • Check digit for 18x Balance Due Louisiana Line 26, position 25. (From Line 26 of return, derived by Modulus 10 Routine attached.) 22 • Check digit for Refund Line 26 application Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.) 23 • Name code Line 26 application and hyphens should be squezed out and omitted. Name code examples: John Brown = BROW; John Bow = BOW_) 25 • Check digit for Refund Line 26, positions 34-37. (If alpha included, must be upper case and derived from first four positions, including bank spaces, of address, if address code is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squ					Line 26.	position 11.
11 • Mark Line Number of appropriate filing status Line 26, position 13.  12 • Mark ""1 for "Curself - 65 or over" (Mark "0" if not applicable.) Line 26, position 14.  13 • Mark ""1 for "Spouse - 65 or over" (Mark "0" if not applicable.) Line 26, position 15.  14 • Mark ""1 for "Spouse - 81 ind" (Mark "0" if not applicable.) Line 26, position 15.  15 • Mark ""1 for "Spouse - 81 ind" (Mark "0" if not applicable.) Line 26, position 16.  16 • Line 6C, Total Dependents Line 26, position 17.  16 • Line 6D, Total Exemptions Claimed Line 26, positions 18-19.  17 • Line 6D, Total Exemptions Claimed Line 26, positions 18-19.  18 • Check digit for second Social Security Number Line 26, position 22.  19 • Check digit for second Social Security Number Line 26, position 23.  10 • Check digit for second Social Security Number Line 26, position 23.  10 • Check digit for second Social Security Number Line 26, position 23.  10 • Check digit for second Social Security Number Line 26, position 24.  20 • Check digit for second Social Security Number , check digit, Second Social Security Number, check digit, Laxpayer name code, taxpayer address code (28 byte field) Line 26, position 24.  21 • Check digit for Ra Balance Due Louisiana Line 26, position 25.  10 • Check digit for Refund Line 26, position 25.  11 • Check digit for Refund Line 26, position 26.  12 • Check digit for Refund Line 26, position 26.  13 • Name code Line 26 position 26.  14 • Check digit for Refund Line 26, position 30-33.  25 • Name code Line 26 position 30-33.  26 • Name code Line 26 position 30-33.  27 • Address code Line 26 positions 30-33.  28 • Line 26 positions 30-33.  29 • Letters S-Z = 2-9  20 • Letters S-Z = 2-9  21 • Letters S-Z = 2-9  22 • Address code Line 26, positions 34-37.  29 • Code de position 25 positions 35 positions 35 positions 35 positions 36 positions 3		10	•			
12 • Mark "1" for "Yourself - 85 or over" (Mark "0" if not applicable) Line 26, position 14.  13 • Mark "1" for "Spouse - 65 or over" (Mark "0" if not applicable) Line 26, position 15.  14 • Mark "1" for "Spouse - 85 or over" (Mark "0" if not applicable) Line 26, position 16.  15 • Mark "1" for "Spouse - 81 lind" (Mark "0" if not applicable) Line 26, position 16.  16 • Line 60, Total Exemptions Claimed Line 26, position 17.  17 • Line 60, Total Exemptions Claimed Line 26, positions 18-19.  18 • Check digit for first Social Security Number Line 26, positions 20-21.  19 • Check digit for rist Social Security Number Line 26, position 22.  (Derived by Modulus 10 routine attached.)  20 • Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second						
13 • Mark "1" for "Spouse - 65 or over" (Mark "0" if not applicable). Line 26, position 15.  14 • Mark "1" for "Yourself - Blind" (Mark "0" if not applicable). Line 26, position 16.  15 • Mark "1" for "Spouse - Blind" (Mark "0" if not applicable). Line 26, position 17.  16 • Line 6C, Total Dependents. Line 26, position 17.  17 • Line 6D, Total Exemptions Clairmed. Line 26, position 20-21.  18 • Check digit for first Social Security Number. Line 26, position 20-21.  19 • Check digit for second Social Security Number. Line 26, position 22.  (Derived by Modulus 10 routine attached.)  19 • Check digit for live de by Modulus 10 routine attached.) (Derived b						
14 · Mark "1" for "Yourself - Blind" (Mark "0" if not applicable.) Line 26, position 16. 15 · Mark "1" for "Spouse - Blind" (Mark "0" if not applicable.) Line 26, position 17. 16 · Line 6D, Total Exemptions Claimed Line 26, positions 18-19. 17 · Line 6D, Total Exemptions Claimed Line 26, positions 20-21. 18 · Check digit for first Social Security Number Line 26, position 22. (Derived by Modulus 10 routine attached.) 19 · Check digit for second Social Security Number Line 26, position 23. (Derived by Modulus 10 routine attached.) 20 · Check digit (Derived by Modulus 10 routine attached.) 21 · Check digit (To a Social Security Number, check digit, Second Social Security Number, check digit, Second Social Security Number, check digit, taxpayer name code, taxpayer address code (28 byte field) Line 26, position 24. 21 · Check digit for Tax Balance Due Louisiana Line 26, position 25. (From Line 26 of return, derived by Modulus 10 Routine attached.) 22 · Check digit for Refund Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.) 23 · Name code Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.) 24 · Name code Line 26, position 30-33. (Must be alpha, uppercase only, and derived from first four letters of last name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted.  Name code examples: John Brown = BROW; John Bow = BOW)  To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-1 = 1-9  Letters 3-R = 1-9  Letters 3-R = 1-9  Letters 4-R = 1-9  Letters 5-R = 2-9  Blank Spaces = 0  24 · Address code  (In a phan included, must be upper case and derived from first four positions, including blank spaces, of address. If address code is less than four letters, leave the last posi						
15 • Mark "1" for "Spouse - Blind" (Mark "0" if not applicable.) Line 26, position 17.  16 • Line 6C, Total Dependents. Line 26, positions 20-21.  17 • Line 6D, Total Exemptions Claimed						
16 · Line 6C, Total Dependents						
<ul> <li>17 · Line 6D, Total Exemptions Claimed Line 26, positions 20-21.</li> <li>18 · Check digit for first Social Security Number Line 26, position 22. (Derived by Modulus 10 routine attached.)</li> <li>19 · Check digit for second Social Security Number Line 26, position 23. (Derived by Modulus 10 routine attached.)</li> <li>20 · Check digit (Derived by Modulus 10 routine attached.)</li> <li>20 · Check digit (Derived by Modulus 10 routine attached.)</li> <li>21 · Check digit (Derived by Modulus 10 routine attached.)</li> <li>22 · Check digit for Tax Balance Due Louisiana Line 26, position 24.</li> <li>23 · Check digit for Tax Balance Due Louisiana Line 26, position 25. (From Line 26 of return, derived by Modulus 10 Routine attached.)</li> <li>23 · Name code Line 26 of return, derived by Modulus 10 routine attached.)</li> <li>24 · Name code Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.)</li> <li>25 · Name code Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.)</li> <li>26 · Name code Line 26, position 30-33. (Must be alpha, uppercase only, and derived from first four letters of last name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Name code examples: John Brown = BROW; John Bow = BOW)  To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9  Letters A-I = 1-9  Letters A-I = 1-9  Letters S-Z = 2-9  Blank Spaces = 0</li> <li>24 · Address code Line 26, positions 34-37. (If alpha included, must be upper case and derived from first four positions, including blank spaces, of address. If address code le sless than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples: 1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B.  Refer to conversion table above to conv</li></ul>						
<ul> <li>18 · Check digit for first Social Security Number. (Derived by Modulus 10 routine attached.)</li> <li>19 · Check digit for second Social Security Number. (Derived by Modulus 10 routine attached.)</li> <li>20 · Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second Social Security Number, check digit, taxpayer name code, taxpayer address code (28 byte field) Line 26, position 24.</li> <li>21 · Check digit for Tax Balance Due Louisiana Line 26, position 25. (From Line 26 of return, derived by Modulus 10 Routine attached.)</li> <li>22 · Check digit for Tax Balance Due Louisiana Line 26, position 26. (From Line 19 of return, derived by Modulus 10 Routine attached.)</li> <li>23 · Name code Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.)</li> <li>24 · Name code Line 26, positions 30-33. (Must be alpha, uppercase only, and derived from first four letters of last name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Name code examples: John Brown = BROW; John Bows = BOW.) To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9  Letters J-R = 1-9  Letters S-Z = 2-9  Blank Spaces = 0</li> <li>24 · Address code Line 26, positions 34-37. (If alpha included, must be upper case and derived from first four positions, including blank spaces, of address. If address code examples: 1234 Main St. = 1234; 12 Main St. = 123</li></ul>						
(Derived by Modulus 10 routine attached.)  Check digit for second Social Security Number						
<ul> <li>Check digit for second Social Security Number (Derived by Modulus 10 routine attached.)</li> <li>Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second Social Security Number, check digit for Tax Balance Due Louisiana Line 26, position 24.</li> <li>Check digit for Tax Balance Due Louisiana Line 26, position 25. (From Line 26 or return, derived by Modulus 10 Routine attached.)</li> <li>Name code Security Modulus 10 Routine attached.)</li> <li>Name code Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.)</li> <li>Name code Security Number Security Modulus 10 Routine attached.)</li> <li>Name code Security Number Security Modulus 10 Routine attached.)</li> <li>Name code Security Number Security Modulus 10 routine attached.)</li> <li>Name code Security Number Security Modulus 10 routine attached.)</li> <li>Name code Security Number Security Modulus 10 routine attached.)</li> <li>Name code Security Number Security Modulus 10 routine attached.)</li> <li>Line 26, positions 30-33. (Must be alpha, uppercase only, and derived from first four positions, including blank spaces of address. If address code is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples: 1234 Main St. = 1234; 12 Main St. = 122, M; P.O. Box = PO_B.</li> <li>Refer to conversion table above to convert address code from alpha to numeric.)</li> <li>For daytime area code and telephone number of taxpayer</li></ul>		10				position 22.
(Derived by Modulus 10 routine attached.)  Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second Social Security Number, check digit, taxpayer name code, taxpayer address code (28 byte field)  Line 26, position 24.  Line 26, position 25.  (From Line 26 of return, derived by Modulus 10 Routine attached.)  Check digit for Tax Balance Due Louisiana Line 26, position 25.  (From Line 26 of return, derived by Modulus 10 Routine attached.)  Name code  (From Line 19 of return, derived by Modulus 10 routine attached.)  Name code  (From Line 19 of return, derived by Modulus 10 routine attached.)  Name code  (From Line 19 of return, derived from first four letters of last name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Name code examples: John Brown = BROW; John Bow = BOW)  To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9  Letters A-I = 1-9  Letters S-Z = 2-9  Blank Spaces = 0  4 Address code  (If alpha included, must be upper case and derived from first four positions, including blank spaces, of address. If address code is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples: 1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B.  Refer to conversion table above to convert address code from alpha to numeric.)  For daytime area code and telephone number of taxpayer  Inine 26, position 53.  Mark "1" if federal return not required. (Mark "0" if not applicable.)  Mark "1" if rederal return not required. (Mark "0" if not applicable.)  Line 26, position 55.  If "1" is marked, Line 7 must be "0."  Line 26, positions 57 - 61.		10	•		Line 26	nosition 23
<ul> <li>Check digit (Derived by Modulus 10 routine attached.) for all of the following: first Social Security Number, check digit, Second Social Security Number, check digit, taxpayer and code, taxpayer address code (28 byte field)</li> <li>Check digit for Tax Balance Due Louisiana</li> <li>Line 26, position 24.</li> <li>Check digit for Tax Balance Due Louisiana</li> <li>Line 26, position 25. (From Line 26 of return, derived by Modulus 10 Routine attached.)</li> <li>Check digit for Refund</li> <li>Line 26, position 26. (From Line 19 of return, derived by Modulus 10 routine attached.)</li> <li>Name code</li> <li>Maxe code</li> <li>Line 26, positions 30-33. (Must be alpha, uppercase only, and derived from first four letters of last name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Name code examples: John Brown = BROW; John Bow = BOW)</li> <li>To convert the name code from alpha to numeric for check digit calculation, use the following conversion:</li> <li>Letters A-I = 1-9</li> <li>Letters A-I = 1-9</li> <li>Letters S-Z = 2-9</li> <li>Blank Spaces = 0</li> <li>Address code</li> <li>Line 26, positions 34-37. (If alpha included, must be upper case and derived from first four positions, including blank spaces, of address. If address code is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples: 1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B.</li> <li>Refer to conversion table above to convert address code from alpha to numeric.)</li> <li>For daytime area code and telephone number of taxpayer</li> <li>Mark "1" for decedent taxpayer "2" for decedent spouse, and "3" if both are deceased. (Mark "0" if not applicable.)</li> <li>Line 26, position 53.</li> <li>Mark "1" is marked, Line 7 must be "0."</li> <li>If "1" is marked in position 55, enter the wages from the W2. (Mark "0" if not applicable.)</li> <li>Line 26, positions 57 - 61.&lt;</li></ul>		10				position 20.
following: first Social Security Number, check digit, Second Social Security Number, check digit, taxpayer name code, taxpayer address code (28 byte field).  Line 26, position 24.  Check digit for Tax Balance Due Louisiana		20	•	,		
Security Number, check digit, taxpayer name code, taxpayer address code (28 byte field)		20				
code (28 byte field)						
<ul> <li>Check digit for Tax Balance Due Louisiana</li></ul>					Line 26	nosition 24
(From Line 26 of return, derived by Modulus 10 Routine attached.)  Check digit for Refund		21				•
<ul> <li>Check digit for Refund (From Line 19 of return, derived by Modulus 10 routine attached.)</li> <li>Name code</li></ul>		۲ ا			LIIIE 20,	position 23.
(From Line 19 of return, derived by Modulus 10 routine attached.)  Name code		22	•		Line 26	nosition 26
<ul> <li>Name code</li></ul>						position 20.
(Must be alpha, uppercase only, and derived from first four letters of last name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Name code examples: John Brown = BROW; John Bow = BOW)  To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9  Letters A-I = 1-9  Letters S-Z = 2-9  Blank Spaces = 0  4 Address code		23	•		Line 26	nositions 30-33
name. If last name is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted.  Name code examples: John Brown = BROW; John Bow = BOW)  To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9  Letters J-R = 1-9  Letters S-Z = 2-9  Blank Spaces = 0  4 Address code		20				positions 50 00.
blank. Punctuation and hyphens should be squeezed out and omitted.  Name code examples: John Brown = BROW; John Bow = BOW)  To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9  Letters J-R = 1-9  Letters S-Z = 2-9  Blank Spaces = 0  - Address code						
Name code examples: John Brown = BROW; John Bow = BOW) To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9 Letters J-R = 1-9 Letters S-Z = 2-9 Blank Spaces = 0  - Address code						
To convert the name code from alpha to numeric for check digit calculation, use the following conversion:  Letters A-I = 1-9 Letters J-R = 1-9 Letters S-Z = 2-9 Blank Spaces = 0  4 Address code				· · · · · · · · · · · · · · · · · · ·		
calculation, use the following conversion:  Letters A-I = 1-9  Letters J-R = 1-9  Letters S-Z = 2-9  Blank Spaces = 0  • Address code				·		
Letters A-I = 1-9 Letters J-R = 1-9 Letters S-Z = 2-9 Blank Spaces = 0  4 • Address code				·		
Letters J-R = 1-9 Letters S-Z = 2-9 Blank Spaces = 0  4 • Address code				-		
Letters S-Z = 2-9 Blank Spaces = 0  4 Address code						
Blank Spaces = 0  Address code						
<ul> <li>Address code</li></ul>						
(If alpha included, must be upper case and derived from first four positions, including blank spaces, of address. If address code is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples:  1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B.  Refer to conversion table above to convert address code from alpha to numeric.)  • For daytime area code and telephone number of taxpayer						
positions, including blank spaces, of address. If address code is less than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples: 1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B.  Refer to conversion table above to convert address code from alpha to numeric.)  For daytime area code and telephone number of taxpayer		24	•		Line 26,	positions 34-37.
than four letters, leave the last position(s) blank. Punctuation and hyphens should be squeezed out and omitted. Address code examples:  1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B.  Refer to conversion table above to convert address code from alpha to numeric.)  • For daytime area code and telephone number of taxpayer						
hyphens should be squeezed out and omitted. Address code examples: 1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B. Refer to conversion table above to convert address code from alpha to numeric.)  • For daytime area code and telephone number of taxpayer						
1234 Main St. = 1234; 12 Main St. = 12_M; P.O. Box = PO_B. Refer to conversion table above to convert address code from alpha to numeric.)  • For daytime area code and telephone number of taxpayer						
<ul> <li>Refer to conversion table above to convert address code from alpha to numeric.)</li> <li>For daytime area code and telephone number of taxpayer</li></ul>						
<ul> <li>For daytime area code and telephone number of taxpayer</li></ul>						
<ul> <li>Mark "1" for decedent taxpayer "2" for decedent spouse, and "3" if both are deceased. (Mark "0" if not applicable.)</li></ul>						
<ul> <li>if both are deceased. (Mark "0" if not applicable.)</li></ul>			•		Line 26,	positions 41-50.
<ul> <li>Mark "1" if federal return not required. (Mark "0" if not applicable.)Line 26, position 55. If "1" is marked, Line 7 must be "0."</li> <li>If "1" is marked in position 55, enter the wages from the W2. (Mark "0" if not applicable.)Line 26, positions 57 - 61.</li> <li>Consumer Use Tax – Mark "1" if no use tax. Mark "2" if amount from</li> </ul>	1	26	•			
<ul> <li>If "1" is marked, Line 7 must be "0."</li> <li>If "1" is marked in position 55, enter the wages from the W2. (Mark "0" if not applicable.)</li></ul>						
<ul> <li>If "1" is marked in position 55, enter the wages from the W2. (Mark "0" if not applicable.)</li></ul>		27	•	. , , , , , , , , , , , , , , , , , , ,	Line 26,	position 55.
(Mark "0" if not applicable.)						
Consumer Use Tax – Mark "1" if no use tax. Mark "2" if amount from		28	•			
					Line 26,	positions 57 - 61.
worksheet. (Must be a "1" or "2")Line 26, position 64.		29	•			
				worksheet. (Must be a "1" or "2")	Line 26,	position 64.

\*

	30	•	Mark "1" if extension is	attached. (Mark "0" if not applicable.)	Line 26, position 68.
*	31	•	Status of Return Mark "	1" for Credit Carry forward only (Line 17D),	
			mark "2" for Refund Onl	y (Line (19), mark "3" for a Credit Carry forward and	
				Balance Due (Line 20) and mark "5" if all lines are	
				I 20). Example: If Line 19 is \$200 mark "2", if line	
				is \$200 mark "3"	Line 26 position 70
.1.	20				Line 26, position 70.
*	32	•		Status Mark "1" if Line 17A is greater than zero,	
				greater than zero, mark "3" if Line 17C is greater	
				ne 21 is greater than zero and mark "5" if more than 1	
				field is marked. (Mark "0" if not applicable.)	
			Example: If Line 17C is	\$500 mark "3" and If Line 17A is \$100 and Line 17C	
			is \$300 mark "5"		Line 26, position 72.
					·
*	33	•		ent penalty. Mark "2" if you are a farmer and have	
			underpayment penalty. I	Mark "0" if not applicable.	Line 26, position 75.
ماد	24		Mark !!!!! if fodoral incom	as toy deduction increased by the federal diseater relief	
*	34	•		ne tax deduction increased by the federal disaster relief	1
				eral income tax deduction is increased by hurricane-relat	
			federal casualty loss de	duction. (Mark "0" if not applicable.) Line 10A on return.	Line 26, position 78.
	NO	TE.	Positions for "Vourself"	' exemption and for "Spouse" exemption have been	n nurnosoly omitted from t
	IVO	· L.		·	i purposery offitted from t
			scanband record layout		
al.	0		man One Newses	ident Ferm	
×	CC		mn One - Nonres		
					· •
		•	Enter DEVID		Line 31, positions 7-11
		•	Enter TAXPD		Line 32, positions 7-11
		•	Enter FORMN		Line 33, positions 7-11
		•	Enter PTIN		Line 34, positions 7-11
		•	Enter LINE7		Line 35, positions 7-11
		•	Enter LINE8		Line 36, positions 7-11
		•			• •
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		•			* <b>!</b>
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		•			
		•	Enter LN14B		Line 48, positions 7-11
ملہ	C	SI	mn Two – Nonres	oidant Farm	
^				Sident Form	
			or 2D only)	(F 0444000000)	1: 00 ''' 45.04
	35			(Ex: 0111222333)	
	36			(Ex: 0222333444)	
	37			(Ex: 0000001111)	
	38			(Ex: 0012312005)	
	39			(Ex: 0000006655) (2D-6659)	
	40	•		(Ex: 099999999)	
	41	•		Federal AGI	
	42	•	Return Line 8	LA Income	Line 36, positions 15-24
	43	•		Ratio of LA Inc to Fed AGI	
	44	•		Fed Income Tax	
	45	•		Allowable Fed Inc Tax Deduction	
	46	•		LA Net Income	
	47			LA Income Tax	
	48	•		Federal Child Care Credit	
					, promone 10 = 1

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	Co	lui	mn Two – Cont.		
	49	_		Other Nonrefundable Tax Credits	Line 43. positions 15-24
	50			Nonref. Child Care Credit Carried Forward	
	51			Nonrefundable Child Care Credit	
	52			Total Nonrefundable Tax Credits	
	53			Adjusted LA Income Tax	
	54			Consumer Use Tax	
*		_	mn Three – Nonreside		
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	Ente	er L	N22		Line 47, positions 28-32
*	Co	din	mn Four – Nonresider	nt Form	
^			or 2D only)	it i oilii	
	55			Income Tax & Consumer Use Tax	Line 29, positions 36-43
	56			Refundable Child Care Credit	
	57			Other Refundable Credits	
	58			Tax Withheld for 2005	
	59			Credit Carried Forward from 2004	* •
	60			Paid by a Composite Partnership	
	61	•		Estimated Payments for 2005	
	62	•		Paid with Extension Request	
	63	•		Total Refundable Credits & Payments	
	64	•		Overpayment	· •
	65	•		Contributions to Military Family Fund	
	66	•		Donations Sch D, Line 6	
	67	•		START Contributions	
	68	•		Credit to 2006	
	69	•	Return Line 18	Subtotal (Add Lines 17A through 17D)	Line 43, positions 36-43
	70	•		Refund	
	71	•	Return Line 20 (Owed)	Amount you owe	Line 45, positions 36-43
	72	•		Additional Donation to Military Family Fund	· •
	73	•	Return Line 22	Interest	Line 47, positions 36-43

# \* Column Five – Nonresident Form

Enter LN23	Line 29, positions 47-51
Enter LN24	Line 30, positions 47-51
Enter LN25	Line 31, positions 47-51
Enter PAY	Line 32, positions 47-51
Enter SCHD1	Line 33, positions 47-51
Enter SCHD2	Line 34, positions 47-51
Enter SCHD3	Line 35, positions 47-51
Enter SCHD4	Line 36, positions 47-51
Enter SCHD5	Line 37, positions 47-51
Enter D6TOT	Line 38, positions 47-51
Enter SCHF1	Line 39, positions 47-51
Enter SCHF2	Line 40, positions 47-51
Enter SCHF3	Line 41, positions 47-51
Enter SCHF4	Line 42, positions 47-51
Enter SCHF5	Line 43, positions 47-51
Enter SCHF6	Line 44, positions 47-51
Enter SCHF7	Line 45, positions 47-51
Enter SCHF8	Line 46, positions 47-51
Enter F9TOT	Line 47, positions 47-51

# \* Column Six - Nonresident Form

### Fields (For 2D only)

74	Return Line 23Line 29, positions 55-62
75	Return Line 24Line 30, positions 55-62
76	Return Line 25Line 31, positions 55-62
77	Return Line 26 (PAY)Balance DueLine 32, positions 55-62
78	Return Sch. DNR, Line 1Wildlife & Natural HeritageLine 33, positions 55-62
79	Return Sch. DNR, Line 2Cancer Trust FundLine 34, positions 55-62
80	Return Sch. DNR, Line 3Animal Welfare CommissionLine 35, positions 55-62
81	Return Sch DNR, Line 4Housing Trust FundLine 36, positions 55-62
82	Return Sch. DNR, Line 5Community Based Health CareLine 37, positions 55-62
83	Return Sch DNR, Line 6 (TOT) Total Donations (Add Lines 1-5.)Line 38, positions 55-62
84	Return Sch. FNR, Line 1Inventory Tax CreditLine 39, positions 55-62
85	Return Sch. FNR, Line 2Ad Valorem Natural GasLine 40, positions 55-62
86	Return Sch. FNR, Line 3Ad Valorem Offshore VesselsLine 41, positions 55-62
87	Return Sch. FNR, Line 4Sound Recording InvestmentLine 42, positions 55-62
88	Return Sch. FNR, Line 5Property taxes by telephone CoLine 43, positions 55-62
89	Return Sch. FNR, Line 6Prison Industry EnhancementLine 44, positions 55-62
90	Return Sch. FNR, Line 7Urban RevitalizationLine 45, positions 55-62
91	Return Sch. FNR, Line 8Other refundable creditsLine 46, positions 55-62
92	Return Sch. FNR, Line 9Total (Add Lines 1-8)Line 47, positions 55-62

#### \* Column Seven – Nonresident Form Enter SCHH1 .....Line 29, positions 66-70 Enter SCHH2 .....Line 30, positions 66-70 Enter SCHH3 .....Line 31, positions 66-70 Enter SCHH4 .....Line 32, positions 66-70 Enter SCHH5 .....Line 33, positions 66-70 Enter SCHH6 .....Line 34, positions 66-70 Enter SCHH7 .....Line 35, positions 66-70 Enter SCG1D .....Line 36, positions 66-70 Enter SCG1E .....Line 37, positions 66-70 Enter SCG2A .....Line 38, positions 66-70 Enter SCG2B .....Line 39, positions 66-70 Enter SCG3A .....Line 40, positions 66-70 Enter SCG3B .....Line 41, positions 66-70 Enter G4251.....Line 42, positions 66-70 Enter G5 Enter 3 digit nonrefundable credit code in positions 68-70. If not applicable leave 68-70 blank. .....Line 43, positions 66-70 Enter G6 Enter 3 digit nonrefundable credit code in positions 68-70. If not applicable leave 68-70 blank.....Line 44, positions 66-70 Enter G7 Enter 3 digit nonrefundable credit code in positions 68-70. If not applicable leave 68-70 blank. .....Line 45, positions 66-70 Enter G8 Enter 3 digit nonrefundable credit code in positions 68-70. If not applicable leave 68-70 blank. .....Line 46, positions 66-70 Enter G9 Enter 3 digit nonrefundable credit code in positions 68-70. If not applicable leave 68-70 blank.....Line 47, positions 66-70 Enter 10TOT .....Line 48, positions 66-70 \* Column Eight – Nonresident Form Fields (For 2D only) 93 • Return Sch. HNR, Line 1 Amount from Line 2A of the Federal Deduction Worksheet.....Line 29, positions 74-80 • Return Sch. HNR. Line 2 .......Amount from Line 2B of the 94 Federal Deduction Worksheet.....Line 30, positions 74-80 95 • Return Sch. HNR, Line 3 Amount from Line 5A of the Federal Deduction Worksheet.....Line 31, positions 74-80 • Return Sch. HNR, Line 4 .......Amount from Line 7A of the 96 Federal Deduction Worksheet.....Line 32, positions 74-80 97 Return Sch. HNR, Line 5 Amount from Line 8A of the Federal Deduction Worksheet.....Line 33, positions 74-80 98 • Return Sch. HNR, Line 6 .......Amount from Line 9A of the Federal Deduction Worksheet.....Line 34, positions 74-80 • Return Sch. HNR, Line 7 ......Amount from Line 11 of the 99 Federal Deduction Worksheet.....Line 35, positions 74-80 100 • Return Sch. GNR, Line 1D .......Number of qualifying individuals ......Line 36, positions 74-80 101 • Return Sch. GNR, Line 1E ......Multiply 1D by \$100 .......Line 37, positions 74-80 102 • Return Sch. GNR, Line 2A .......Computer equipment donated .......Line 38, positions 74-80 103 • Return Sch. GNR, Line 2B ......Multiply 2A by 40% ......................Line 39, positions 74-80 104 • Return Sch. GNR, Line 3A ......Certain federal credits......Line 40, positions 74-80 105 • Return Sch. GNR, Line 3B ......Multiply 3A by 10% ................................Line 41, positions 74-80 106 • Return Sch GNR, Line 4 .......Motion picture code 251 ......Line 42, positions 74-80 107 • Return Sch. GNR, Line 5 .........Other nonrefundable credit enter amount......Line 43, positions 74-80 108 • Return Sch GNR, Line 6 .........Other nonrefundable credit enter amount......Line 44, positions 74-80 109 • Return Sch. GNR, Line 7 ........Other nonrefundable credit enter amount......Line 45, positions 74-80 110 • Return Sch. GNR, Line 8 ........Other nonrefundable credit enter amount......Line 46, positions 74-80 • Return Sch. GNR, Line 9 ........Other nonrefundable credit enter amount......Line 47, positions 74-80 112 • Return Sch. GNR, Line 10 ......Total nonrefundable credit......Line 48, positions 74-80

(Add Lines 1E, 2B, 3B, and 4-9)